

(Attachment #1)

BOARD OF DIRECTORS MEETING

DATE: January 23, 2012

DIRECTORS PRESENT: Laurie Tomczak, Michelle Zwickey, Christopher Thiessen, Kelly Goeb, Brett Collier, Kenneth Dahlberg, Gail Langhorst, Joanne Collier and Patricia Grace-Probst.

OTHER ATTENDEES: See attached listing

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:03 p.m. by Chairperson Zwickey.	
1. Approve Agenda	Additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, a motion: Thiessen, second: J. Collier to approve the agenda as amended. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented. Both the Facility Quality Committee and Medical Staff Quality & Peer Review minutes were distributed and recollected after Board review.	Motion: G. Langhorst, second: Tomczak to approve the agenda as amended. All ayes. Motion carried.
3. Board Activity	Kenneth Dahlberg submitted his resignation from the Board of Directors effective following tonight's meeting. Ken stated that it was with much regret that he submits his resignation.	The Board of Directors thanked Mr. Dahlberg for his past 15 years of dedicated service to the facility.
4. Board Committee Positions	With the resignation of Ken Dahlberg, the following board/committee positions needed to be filled: Finance Committee, Facility Quality, Building & Grounds and Board Vice-Chairperson. It was noted that the Facility Quality position is assigned to the Vice Chairperson's responsibilities.	Board consensus that Brett Collier be appointed to the Building & Grounds Committee, pending his formal acceptance. Christopher Thiessen volunteered to serve on the Finance Committee. Board Chairperson called for nominations for the Board Vice-Chair position. Motion: Dahlberg, second: Collier nominating Kelly Goeb. Motion: Thiessen, second: Tomczak nominating Gail Langhorst. Nominations closed and ballots were distributed and recollected by Administrative Assistant. The vote ended in a 4 to 4 tie. Revote was held with the final tally showing a 5 to 3 vote in favor of Kelly Goeb being elected as Vice-Chairperson.
5. Moose Lake Police Department Request	At the December 2011 Board of Directors meeting a request from the ML Police Department for financial support of the child safety and drug prevention program materials was presented. The Board of Directors asked that Administration contact Bryce Bogenholm, Chief of Police, to request his attendance at the January Board meeting to answer questions relating to the request.	Mr. Bogenholm explained the program and addressed all questions of the board. Motion: Thiessen, second: Tomczak to make an annual donation of \$250.00 to cover materials for 100 children. All ayes. Motion carried.

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6. Safe Site Committee	Surgery Council has made revisions and forwarded the Safe Site Policy to the Medical Staff. They will review the policy at their regularly scheduled meeting on Monday, February 20, 2012. Once approved, the Safe Site Committee will meet to discuss and make formal recommendation to the Mercy Board of Directors.	Administrative Assistant will schedule a meeting pending Medical Staff approval of the policy.
7. Medical Staff Report - Medical Staff By-law Amendment - Credentialing Report	Medical staff report was unavailable due to the absence of Sharon Gossett, Medical Director. Revisions to section 16.5-2 through 16.8-1 of the Medical Staff By-laws were reviewed and discussed. Trina Lower presented the January 2011 Credentialing report.	Informational purposes only. Upon Medical Executive Committee recommendation, motion: Tomczak, second: Collier to approve the medical staff by-laws revisions as presented (See attachment #4). All ayes. Motion carried. Upon Medical Executive Committee recommendation, motion: Thiessen, second: Dahlberg to approve the January 2012 Credentialing report as presented. All ayes. Motion carried.
8. Adverse Health Events Reporting	HIS Supervisor presented an overview of the 2011 MN Adverse Health Event Report. For the current reporting year, the amount of adverse events increased from 305 to 316. Even though the numbers have increased, the level of harm to patients has decreased significantly. Mercy is proud to announce that our facility had no reportable adverse events during this period of time.	Following is the link to view the document in its entirety: http://www.health.state.mn.us/patientsafety/ae/2011ahe-report.pdf Informational information only.
9. Palliative Care Update	Director of Patient Care Services provided an update on the mnHealthnet Palliative Care Initiative, mission, goals, identified objectives, advanced care planning and identifying internal and community team members for development of the program.	Informational purposes only.
10. RARE	Director of Patient Care Services spoke briefly on the RARE (Reducing Avoidable Readmissions Effectively) program.	Informational purposes only.
11. Community Forum	On February 1, 2012 Matt Anderson, VP of Regulatory & Strategic Affairs at MHA will be onsite to provide an informational session on healthcare reform and healthcare policy trends.	Informational purposes only. Board member Thiessen exited the meeting at 6:00 p.m.
12. Essentia Update	Representatives from Essentia Health, Mercy Administration, legal counsel and the Board of Directors will met on Monday, January 30, 2012 to receive Essentia's response to Mercy's proposal.	Informational purposes only.

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13. Wellness Center Update	The exterior of the building is completed with the exception of landscaping, painting and the final layer of asphalt. These items will be completed this spring. An employee sneak preview of the building will be held on February 29 th and the main Open House & Health Fair will be held on March 1, 2012. Work continues on the gym floor, the membership management system, coordinating of classes and interviewing for employment openings. Homecare will occupy their new area during the week of February 20 th .	Informational purposes only.
14. Audit Presentation	The Finance Committee met just prior to tonight's Board of Director's meeting to receive the 2011 Fiscal Year Audit Report.	Upon Finance Committee recommendation, motion: Thiessen, second: Grace-Probst to approve the audit as presented. All ayes. Motion carried.
15. Conflict of Interest Statements	The Board of Directors and Administrative Team were reminded to complete their Conflict of Interest Statements and return to Administrative Assistant.	Reminder.
16. Thank You	A thank you card from a Mercy Employee was distributed. The employee thanked the Board of Directors and Administration for the Christmas Gift and Employee Luncheon.	Informational purposes only.
ADJOURN:	There being no further business the meeting was adjourned at 6:10 p.m.	Motion: G. Langhorst, second: Tomczak to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title