

**BOARD OF DIRECTORS MEETING**DATE: December 18, 2013**DIRECTORS PRESENT:** Kelly Goeb, Terrance Lund, Laurie Tomczak, Anna Lattu, Gail Langhorst, Christopher Thiessen, Patricia Grace-Probst and Joanne Collier.**OTHER ATTENDEES:** See attached listing for additional attendees**ABSENT:** Brett Collier

<b>AGENDA</b>	<b>DISCUSSION/CONCLUSIONS</b>	<b>RECOMMENDATIONS/ACTION WHAT/WHEN</b>
<b>ACTION AGENDA</b>	The Board of Directors meeting was called to order at 5:05 p.m. by Chairperson Goeb.	
1. Approve Agenda	No additions were made to the board agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, motion: Tomczak, second: Lattu to approve the agenda as presented. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented. Minutes from the following meeting were distributed via the BoardEffect portal and were deleted from the portal upon Board member review: a) 12-09-2013 Medical Staff Quality Committee	Motion: G. Langhorst, second: Lattu to approve the consent agenda as presented. All ayes. Motion carried.
3. Medical Staff & Credentialing Report	Dania Kamp, Chief of Staff, presented the Medical Staff report and the December 2013 Credentials Report.	Upon Medical Executive Committee recommendation, motion: Lattu, second: Tomczak to accept the December 2013 Credentials Report as presented. All ayes. Motion carried.
4. Construction Update	Director of Support Services provided an update on the construction project.	Informational purposes only.
5. CEO Recruitment Process	Administration has been forwarding requested documents, facility statistics and community information to Roger Samuel, Consultant with the firm of MSA Executive Search. Mr. Samuel will be on site January 7 & 8 to meet with administration, department heads, active/courtesy staff, Board of Directors and the CEO Search Committee to begin the recruitment process.	Informational purposes only. Board member J. Collier arrived at 5:20 p.m.
6. Safe Deposit Authorization	Due to a change in staffing in the IT Department, the bank requires new signature cards and a letter from the Board of Directors approving any changes to persons authorized to enter the safe deposit box. Jon Lillie will be removed and Bobby Dorman will be added to the listing.	Motion: Thiessen, second: Tomczak authorizing the aforementioned change. All ayes. Motion carried.
7. Nurse Staffing Plan	Director of Patient Care Services presented information on the Nurse Staffing Plan Compliance Requirements for 2014.	Informational purposes only.
8. Move to Closed Session	Meeting was moved to closed session at 5:45 p.m.	Motion: G. Langhorst, second: J. Collier to move the meeting to closed session. All ayes. Motion carried. All visitors excused themselves and exited the meeting.
9. Closed Session	A closed session meeting was held for the sole purposes of discussing a pending lawsuit filed by a physician claiming the physician was improperly subjected to discipline.	Motion: G. Langhorst, second: Thiessen to adjourn the closed session portion of the meeting and return to the regular Board of Directors meeting at 6:35 p.m.

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10. Next Steps	During the closed session portion of the meeting, the Board of Directors discussed next steps.	Motion: G. Langhorst, second: Thiessen to authorize Interim CEO to proceed as discussed in closed session. All ayes. Motion carried.
<b>ADJOURN:</b>	There being no further business the meeting was adjourned at 6:37 p.m.	Motion: G. Langhorst, second: Thiessen to adjourn the meeting. All ayes. Motion carried.
<b>APPROVED BY:</b>		<b>Board Clerk</b>
	<b>Signature</b>	<b>Title</b>