

**BOARD OF DIRECTORS MEETING****DATE:** November 23, 2015**DIRECTORS PRESENT:** Kelly Goeb, Gail Langhorst, Patricia Grace-Probst, Joanne Collier, Christopher Thiessen, Thea Erickson, Tricia Riel and Anna Lattu.**OTHER ATTENDEES:** See attached listing for additional attendees**ABSENT:** Terrance Lund

<b>AGENDA</b>	<b>DISCUSSION/CONCLUSIONS</b>	<b>RECOMMENDATIONS/ACTION WHAT/WHEN</b>
<b>ACTION AGENDA</b>	The Board of Directors meeting was called to order at 5:31 p.m. by Chairperson Goeb.	
<b>INTRODUCTION</b>	Board Chairperson introduced Tricia Riel, City of Kettle River Representative and Michelle Olds, Mercy Foundation Director.	Board members introduced themselves and welcomed Tricia and Michelle to the Mercy organization.
1. Approve Agenda	Additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the Board.	Anna Lattu read a letter from Patricia Grace-Probst regarding a recent positive facility experience.  Motion: G. Langhorst, second: Lattu to approve the agenda as amended. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented.	Motion: J. Collier, second: Thiessen to approve the agenda as presented. All ayes. Motion carried.
3. Medical Staff & Credentialing Report	Chief of Staff Dania Kamp, M.D., presented the November 2015 Credentials Report.	Upon Medical Executive Committee recommendation, motion: Thiessen, second: Lattu to accept the November 2015 Credentials Report as presented.
4. Union Negotiations Update	Update was provided by Chief Executive Officer.	Informational purposes only. Dania Kamp noted, for conflict of interest reasons, that her husband provides attorney services for the Minnesota Nurses Association (MNA).
5. Audit Engagement Letter	Copy of the Audit Engagement letter was provided for Board review.	Board consensus to accept the audit letter as presented.
6. Board Education	Board education had been put on hold due to financial constraints. Discussion followed on allowing members to attend the upcoming Winter Trustee Conference.	Board consensus to allow members to attend and recommended the Rookie Boot Camp for any new members that attend.
7. Administrative Team Changes	With Keith Carlson's retirement, the following Administrative changes have been implemented: 1) Housekeeping and Dietary will be under the supervision of Shawn Olbekson, Dietary Manager. 2) Angie Gran has accepted the position of Director of Finance and will oversee the Materials Management, Business Office, Finance & the Wellness Center.	Informational purposes only.
8. Safety Committee Update	The 2015 MN Legislature passed a law that amends the hospital licensing requirements under MN Statutes, Sec. 144.566, and mandates that hospitals must design and implement preparedness and incident response plans for acts of violence that occur on their premise and provide training and resources for healthcare providers.	Presentation provided by HIS Supervisor.

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9. December Board Meeting Date	Discussion followed on whether or not to move the meeting date due to the upcoming holiday season.	Board consensus that the meeting remain on December 28, 2015 at 5:30 p.m.
10. Bond Maturity Date	Agreement to amend and restate the original bond exhibits to reflect an agreed upon change in the amortization of payments based upon a delay in completion of the project were presented for Board review. Discussion followed.	Motion: G. Langhorst, second: Lattu to accept the agreement as presented.
11. Move to Closed Session	Meeting was moved to closed session at 6:03 pm.	Motion: G. Langhorst, second: Lattu to move to closed session. All ayes. Motion carried. All visitors excused themselves from the meeting excluding Health Information Services Director.
12. Closed Session	A closed session meeting was held for the sole purposes of discussing a personnel issue and MSQC Minute review.	No action taken. Upon completion of the review HIS Director excused herself from the meeting.
13. Adjourn Closed Session	There being no further business the closed session meeting was adjourned at 6:18 p.m.	Motion: J. Collier, second: Erickson to adjourn closed session and return to open meeting. All ayes. Motion carried.
14. MSQC Minute Approval	The October 13, 2015 Medical Staff Quality Committee Minutes were reviewed in closed session.	Motion: Lattu, second: J. Collier to approve as presented. 7 ayes and 1 abstained (Thiessen). Motion carried.
<b>ADJOURN:</b>	There being no further business the meeting was adjourned at 6:20 p.m.	Motion: G. Langhorst, second: Thiessen to adjourn the meeting. All ayes. Motion carried.
<b>APPROVED BY:</b>		<b>Board Clerk</b>
	<b>Signature</b>	<b>Title</b>