

BOARD OF DIRECTORS MEETING

DATE: May 23, 2011**DIRECTORS PRESENT:** Laurie Tomczak, Gail Langhorst, Joanne Collier, Kelly Goeb, Kenneth Dahlberg, Michelle Zwickey, Christopher Thiessen and Patricia Grace-Probst.**OTHER ATTENDEES:** See attached listing**ABSENT:** Brett Collier and Sharon Gossett, M.D.

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:00 p.m. by Board Chairperson Zwickey.	
Presentation	Daniel Benzie and Ernie Mueller, members of the Earl Ellen's Park and Riverside Center Development Committee, presented information and schematic drawings relating to the renovation and redevelopment of the hockey arena. Phases of the project were discussed. The group is working on reducing project costs through grant applications and community support. Mr. Muller and Benzie asked the board to consider a monetary contribution and thanked the Board for their time.	Board consensus that the topic be tabled until the June 27, 2011 Board of Directors meeting.
1. Approve Agenda	No additions were made to the agenda. Board Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, a motion: Tomczak, second: Collier to approve the agenda as presented. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented.	Motion: Dahlberg, second: Goeb to approve the consent agenda as presented. All ayes. Motion carried.
3. Medical Staff Report & Credentialing	Medical Staff report was unavailable due to the absence of Sharon Gossett, M.D. Trina Lower presented the May 2011 Credentialing report. Clarification received regarding residency requirements for additional privileges requested by Curtis Kristensen, DPM, thus MEC recommendation to grant privileges as requested.	Upon Medical Executive Committee recommendation, Motion: G. Langhorst, second: Dahlberg to approve the May 2011 Credentialing report as presented. (See Attachment #4). All ayes. Motion carried.
4. Safe Site Committee	The Safe Site Committee will meet on Thursday, June 9 th at 6:00 p.m. in Community Room #2. The Committee is charged with reviewing current and proposed safe site policies and presenting a draft copy of the Safe Site Verification policy for Board review by the end of June 2011.	No action required at this time.
5. Due Diligence	Legal counsel, Jennifer Reedstrom Bishop was conferenced in at 5:40 p.m. Ms. Bishop provided a brief work/personal introduction and provided background on the draft copy of the due diligence list. Board input was collected and questions addressed.	Updated Due Diligence listing will be forwarded to Administration within the next week. The Board extended a thank you to Ms. Bishop and the conference call ended at 5:45 p.m.

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6. Focus Group Update	Discussion followed on several areas of the Focus Group Report. Administration will look at providing weekly/bi-weekly updates for community members and identify a date for a community forum meeting.	No action required.
7. Arrowhead Lane Property	Update was provided by Facilities Management Supervisor. A ten foot easement is required in order for Mercy to include southern exposure windows in the Arrowhead Lane project.	Motion: J. Collier, second: Grace-Probst to authorize Administration to file a formal easement request with the City of Moose Lake and to approve costs associated with drafting and recording of the easement. All ayes. Motion carried.
8. Strategic Planning Goals and Initiatives	Goals and Objectives of the 2011 – 2015 Strategic Plan were presented and discussed at the April Board of Directors meeting.	Motion: J. Collier, second: G. Langhorst to accept the objectives of the Strategic Plan as presented. All ayes. Motion carried.
9. By-law Review	Topic was tabled until the June 2011 Board of Directors meeting.	No action required.
10. Foundation Update	Cindy Carlson, Foundation Director spoke briefly on the Mission, Vision and Strategic Goals of the Mercy Foundation.	Thank you was extended from the Board of Directors.
11. Ambulance Donation	Materials Management Supervisor collected quotes for trade-in, re-sale and Community Benefit values for the retired ambulance. Letters were sent to the local fire/first responder departments asking if there was any interest in the vehicle. Willow River was the only interested response.	Motion: Dahlberg, second: Goeb to donate the ambulance to the Willow River First Responders. All ayes. Motion carried. Thank you was extended to Keith Newman for his work on the project.
Adjourn to Closed Session:	There being no further business the Board of Directors meeting was adjourned to closed session at 6:30 p.m.	Motion: G. Langhorst, second: J. Collier to adjourn to closed session. All ayes. Motion carried. Christopher Thiessen and Kelly Goeb exited the meeting along with all visitors.
1. Peer Review	The meeting was adjourned to closed session for the sole purpose of discussing a peer review matter involving a professional under MN Stat 145.64.	No action required at this time.
Adjourn Closed Session	There being no further business the closed session meeting was adjourned at 6:52 p.m.	Motion: G. Langhorst, second: J. Collier to adjourn the closed session meeting. All ayes. Motion carried.
ADJOURN:	There being no further business the meeting was adjourned at 6:53p.m.	Motion: G. Langhorst, second: Patricia to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title