

(Attachment #1)

BOARD OF DIRECTORS MEETING

DATE: February 27, 2012

DIRECTORS PRESENT: Laurie Tomczak, Michelle Zwickey, Christopher Thiessen, Kelly Goeb, Gail Langhorst, Brett Collier, Joanne Collier and Patricia Grace-Probst.

OTHER ATTENDEES: See attached listing

ABSENT:

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:00 p.m. by Chairperson Zwickey.	
1. Approve Agenda	No additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Administrative Assistant noted that earlier in the day she had received a phone request from Claire Stevens noting that she wished to address the Board of Directors upon her arrival at tonight's meeting. Motion: J. Collier, second: Tomczak to approve the agenda as presented. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented. Both the Facility Quality Committee and Medical Staff Quality & Peer Review minutes were distributed and recollected after Board review.	Motion: B. Collier, second: Goeb to approve the consent agenda as presented. All ayes. Motion carried.
3. Essentia Update	Board Chairperson asked for a flexible agenda allowing the Essentia topic to be moved forward. The Mercy Board of Directors met on February 23, 2012 to discuss Essentia's response to Mercy's proposal.	Board Chairperson, Zwickey noted that Mercy has given notice to Essentia that the Mercy Board of Directors has reached the decision to suspend the proposed affiliation negotiations and terminate the Memorandum of Understanding between the two parties.
4. Medical Staff Report - Credentialing Report	Sharon Gossett, M.D. noted that items she would have brought forward will be covered by Christopher Thiessen, M.D. under the Safe Site Report and Barbara Reed, M.D. under the Peer Review Proposal. Trina Lower presented the February 2012 Credentialing report.	Informational purposes only. Upon Medical Executive Committee recommendation, motion: Thiessen, second: Tomczak to approve the February 2012 Credentialing report as presented. All ayes. Motion carried.
5. Safe Site Committee	The Safe Site policy has been reviewed and approved by Surgery Council, Medical Staff and the Safe Site Committee. The policy is being brought forward for final approval from the Mercy Board of Directors.	Motion: B. Collier and G. Langhorst to approve the Safe Site Policy #3160.24P as presented. Seven ayes. One abstained (Grace-Probst). Motion carried.
6. Meaningful Use Presentation (MFU)	Dale Osby, RN presented an update on the MFU process and timeline requirements.	Informational purposes only.

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7. Wellness Center Update	Director of Support Services provided an update on the Wellness Center project. The exterior of the building is complete with the exception of landscaping, painting and the final layer of asphalt. These items will be completed this spring. The Certificate of Occupancy was received and the Homecare Department completed their move to the new building last week.	Informational purposes only.
8. Wellness Center Cleaning RFP's	Director of Support Services presented the two bid proposals and discussed the selection criteria process.	Motion: J. Collier, second: G. Langhorst to enter into contract with Quality Cleaning Service of Barnum in the amount of \$1,224 per month, effective March 12, 2012 through December 31, 2012. All ayes. Motion carried.
9. USDA Loan Program	The Finance Committee members held a conference call with Kelly Arduino, Director, Financial Advisory Services of Wipfli, LLP on February 22, 2012 to receive information on the USDA Community Facilities Loan Program for Non-Profits. Chief Financial Officer provided an overview of the program and pre-application process to the full board.	Upon Finance Committee recommendation, motion: B. Collier, second: Tomczak to move forward with the pre-application process. All ayes. Motion carried.
10. GFHC Request for Recruitment Support	Gateway Family Health Clinic has submitted a request to the Mercy Board of Directors for physician recruitment support. The request was in the amount of \$30,000. Discussion followed.	Motion: G. Langhorst, second: J. Collier to approve the request in the amount of \$30,000 which will be payable in the amount of \$10,000 per year for 3 years. Seven ayes. One abstained (Thiessen). Motion carried.
11. Peer Review Proposal	Barb Reed, M.D. presented information on the Greely Peer Review consulting agreement.	Motion: Tomczak, second: Goeb to enter into contract with the Greely corporation in the amount of \$17,200 plus travel expenses. All ayes. Motion carried.
12. Scholarships	Mercy currently provides scholarships in the amount of \$750 to Moose Lake, Willow River, Cromwell and Barnum School Districts in the name of Mercy Hospital/Esther Post. The local school districts have asked if the Board has given approval to award the scholarship for the 2012 school year. Board member Grace-Probst suggested that the amount be increased to \$1,000.	Motion: Grace-Probst, second: G. Langhorst to increase the scholarship amount to \$1,000 and award the scholarships to the aforementioned school districts. Seven ayes. One abstained (Zwickey). Motion carried.
13. May Board of Directors Meeting	Due to the fact that the May Board of Directors meeting lands on a legal holiday, an alternate meeting date needs to be identified.	Motion: Tomczak, second: J. Collier that the meeting be moved to Tuesday, May 29, 2012. All ayes. Motion carried.

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14. Annual Township Meetings	The annual township meetings will be held on Tuesday, March 13, 2012. Annual reports are available for distribution.	Please contact Administrative Assistant to obtain copies.
15. Moose Lake Township Position	A legal ad was placed in the Arrowhead Leader requesting letters of interest for the Board position for Moose Lake Township. The term was left vacant with the resignation of Kenneth Dahlberg. Letter of interest from Anna Lattu was reviewed and discussed.	Motion: J. Collier, second: Tomczak appointing Ms. Lattu to the Mercy Board of Directors to complete the unexpired term for the Moose Lake Township position. All ayes. Motion carried.
ADJOURN:	There being no further business the meeting was adjourned at 6:17 p.m.	Motion: G. Langhorst, second: Thiessen to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title