

**BOARD OF DIRECTORS MEETING**

**DATE:** August 27, 2012

**DIRECTORS PRESENT:** Laurie Tomczak, Patricia Grace-Probst, Christopher Thiessen, Anna Lattu, Kelly Goeb, Michelle Zwickey, Gail Langhorst, and Joanne Collier.

**OTHER ATTENDEES:** See attached listing

**ABSENT:** Sharon Gossett and Brett Collier

<b>AGENDA</b>	<b>DISCUSSION/CONCLUSIONS</b>	<b>RECOMMENDATIONS/ACTION WHAT/WHEN</b>
<b>ACTION AGENDA</b>	The Board of Directors meeting was called to order at 5:03 p.m. by Chairperson Zwickey.	
1. Approve Agenda	No additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, motion: Thiessen, second: J. Collier to approve the agenda as amended. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented. Correction was noted to the Personnel Committee minutes relating to the persons making the motion.	Motion: Thiessen, second: Tomczak to approve the consent agenda as amended. All ayes. Motion carried.
3. Medical Staff Report  - Credentialing Report  - Medical Staff Bylaw Review Committee  - Greeley Peer Review Report	Medical Staff report was unavailable due to the absence of Sharon Gossett, M.D.  Chief Executive Officer presented the August 2012 Credentialing Report.  Update was presented by Chief Executive Officer.  Chief Executive Officer presented an update on the Greeley Peer Review process.	Informational purposes only.  Upon Medical Executive Committee recommendation, motion: Lattu, second: Tomczak to approve the August 2012 Credentialing report as presented. All ayes. Motion carried.  Informational purposes only.  Informational purposes only.
4. USDA Loan Application	The USDA grant application has made it through the District and State levels. The forms have been electronically forwarded for Federal review. Mercy is awaiting final report by the end of September.	Information will be brought forward as available.
5. Employee Forums	Employee forums were held on throughout the day on August 6, 2012. Meetings were held to update employees on the USDA loan process, employee satisfaction survey results and facility financial statements. Meetings lasted 45 minutes with 110 total employees in attendance.	Informational purposes only.

<b>Board of Directors Meeting/Page Two</b>		<b>August 27, 2012</b>
6. Master Recruitment Agreement	Mercy and Gateway are working on a Master Recruitment Agreement that would provide a consistent model for Mercy to assist Gateway with Physician recruitment costs. Tom Schroeder, legal counsel is currently working on development of this document.	Informational purposes only.
7. General Surgery Call Agreement	Sharon Gossett, M.D. is now a full time employee of Gateway Family Health Clinic. Mercy and Gateway are currently working on adding General Surgical Call coverage to the OB Call agreement.	Informational purposes only.
8. Wellness Center Update	<p>Update was given on the Wellness Center renovation. Homecare Department is scheduled to move back into the Center on August 30<sup>th</sup>. An Open House/Wellness Fair will be held on September 6<sup>th</sup> from 2 to 6 p.m. with the Fitness Center scheduled to re-open on September 17, 2012.</p> <p>Keith Carlson spoke briefly relating to Community comments from the July 2012 Board meeting. Mr. Carlson noted that Mercy, along with the County Engineer will be reviewing the traffic patterns and public safety at the main entrance on Highway 61. Mercy will be communicating with the neighborhood as information becomes available.</p>	<p>Informational purposes only.</p> <p>Informational purposes only.</p>
9. 2013 Tax Levy	Administrations received a letter from the Carlton County Auditor's office in regards to the 2013 Tax Levy.	Motion: J. Collier, second: G. Langhorst to recommend a zero tax levy for 2013. All ayes. Motion carried.
10. Augustana Presentation	Steve Mork, Administrator presented information on occupancy trends, bed delicensure and remodeling/expansion plans.	Informational purposes only.
11. September Policy & Procedure Meeting	The September Finance Committee meeting date was moved to September 17, 2012 at 5:00 p.m. due to a meeting conflict. Rescheduling caused on overlap with the Policy and Procedure Review Committee meeting. After discussion, it was Board consensus that the Policy & Review Committee meeting would begin at 6:00 p.m. following the Finance Committee meeting.	Informational purposes only.
12. December Board Meeting	The December Board of Directors meeting lands on the 26 <sup>th</sup> of the month. Discussion followed on rescheduling options.	Board consensus to tentatively set the date for December 20, 2012 and table the topic until the November meeting to allow Board members to check their calendars.
13. Building & Grounds Committee	Due to the fact that the Building & Ground Committee has not met for several years it was decided that the members would be identified at the time issues came forward for them to address. At a previous meeting Brett Collier had accepted the position of Committee Chairperson. Administration felt that it is time for the committee members to be seated to address any upcoming construction issues.	Board members Grace-Probst, G. Langhorst and Lattu volunteered to be part of the committee.

<b>Board of Directors Meeting/Page Three</b>		<b>August 27, 2012</b>
14. Personal Holiday Change	Personal Holiday Policy was presented and discussed.	Motion: G. Langhorst, second: J. Collier to accept the Personal Holiday Policy as presented. All ayes. Motion carried.
15. Thank You	Thank you note from Janette Muller was shared with the Board of Directors.	Informational purposes only.
<b>Adjourn to Closed Session:</b>	There being no further business the Board of Directors meeting was adjourned to closed session at 5:57 p.m.	Motion: G. Langhorst, second: Lattu to adjourn the Board of Directors meeting to closed session. All ayes. Motion carried. Visitors excused themselves from the meeting.
1. Land Purchase Discussion	A closed session meeting was held for the sole purpose of discussing the potential purchase of property.	No action taken. Discussions remain closed session until negotiations have been completed.
<b>Adjourn Closed Session</b>	There being no further business the closed session meeting was adjourned at 6:19 p.m.	Motion: G. Langhorst, second: Goeb to adjourn the closed session meeting and reopen the open meeting. All ayes. Motion carried.
<b>ADJOURN:</b>	There being no further business the meeting was adjourned at 6:20 p.m.	Motion: G. Langhorst, second: Goeb to adjourn the meeting. All ayes. Motion carried.
<b>APPROVED BY:</b>		<b>Board Clerk</b>
	<b>Signature</b>	<b>Title</b>