

BOARD OF DIRECTORS MEETINGDATE: January 28, 2013

DIRECTORS PRESENT: Laurie Tomczak, Christopher Thiessen, Anna Lattu, Kelly Goeb, Terrance Lund, Gail Langhorst, Patricia Grace-Probst, Brett Collier and Joanne Collier.

OTHER ATTENDEES: See attached listing for additional attendees

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:00 p.m. by Vice-Chairperson Goeb.	
1. Approve Agenda	Additions/deletions were made to the agenda. Vice-Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, motion: G. Langhorst, second: J. Collier to approve the agenda as amended. All ayes. Motion carried.
2. Introduction	Administration introduced and welcomed Terrance Lund to the Mercy Board of Director. Mr. Lund was elected at the November 2012 election to represents Barnum Township. A brief bio and work history were provided.	Board members welcomed Mr. Lund to the board.
3. Bi-Annual Election of Officers	<p>Board members received a ballot of all nominations for office. Nomination slate included:</p> <ol style="list-style-type: none"> 1) Chairperson – Kelly Goeb and Laurie Tomczak 2) Vice Chairperson – Brett Collier and Gail Langhorst 3) Treasurer – Christopher Thiessen and Joanne Collier 4) Clerk – Laurie Tomczak <p>Board member Tomczak asked that her name be removed from the Chairperson position.</p> <p>Ballots were collected and tallied by Administrative Assistant.</p> <p>The following members were elected to their respective offices:</p> <ol style="list-style-type: none"> 1) Chairperson: Kelly Goeb 2) Vice Chairperson: Brett Collier 3) Treasurer: Joanne Collier 4) Clerk: Laurie Tomczak 	As newly elected Board Chairperson, Board member Goeb continued directing the meeting.
4. Consent Agenda	Consent agenda was presented. Facility Quality Improvement Minutes were distributed and recollected.	Motion: Lattu, second: B. Collier to approve the consent agenda as presented. All ayes. Motion carried.

Board of Directors Meeting/Page Two		January 28, 2013
5. Medical Staff Report - Credentialing Report	Dania Kamp, M.D. provided an update on GFHC Clinic. Medical Staff Committees and Clinical Assignments topics were tabled until the February 2013 meeting. Dr. Kamp provided the January 2013 credentialing report.	Informational purposes only. Upon Medical Executive Committee recommendation, motion: B. Collier, second: Tomczak to approve the January 2013 credentialing report as presented. Eight Ayes. One Abstained (Thiessen). Motion carried.
6. Medical Staff By-law & Peer Review	Dr. Kamp and Health Information Services Director presented an update on the Medical Staff By-law status. Proposed changes to the By-laws were presented to the Medical Staff. The group will meet to review the proposed changes. A summary of discussions and recommendations will be forwarded to the joint Medical Staff By-law Review Committee.	Informational purposes only.
7. Partnership for Patients	Director of Patient Care Services presented information on Pressure Ulcers and Falls. This was part two of the "Partnership for Patients" Series.	Informational purposes only.
8. Construction Planning Schedule	Director of Support Services provided a construction plan update. The Community informational meeting was held on January 10, 2013 at 5 p.m. in the Education Classroom.	Informational purposes only.
9. I-35 Rest Area Incident	Director of Support Services provided an update on the I-35 rest area hazardous material incident.	Informational purposes only.
10. Foundation Update	Foundation Director provided an update on recent activities and announced the generous donation made by Ernie and Janette Muller.	Motion: Thiessen, second: B. Collier to approve a special resolution thanking the Muller's for their generosity.
11. Physician Recruitment Support	Discussion followed on the draft copy of the 2013 Physician Recruitment contract.	Motion: J. Collier, second: Tomczak to move forward with the 2013 Physician Recruitment contract along with the Joinder Addendum and Master Recruitment Agreement. Eight ayes. One abstained (Thiessen). Motion carried.
12. Mercy Board Committee Assignments	Board Chairperson asked for volunteers to fill the Committee positions left vacant after Michelle Frohrip's resignation from the Board of Directors. The following changes were noted: Gail Langhorst – Personnel Committee Terry Lund – Building & Grounds Brett Collier – Executive Committee Brett Collier – Quality Improvement Committee Anna Lattu – Medical Staff By-law Review Committee Gail Langhorst – Policy & Procedure Committee	Administrative Assistant will update the listing and e-mail copy to Board members.
13. Conflict of Interest Statements	This is an annual requirement of the Board of Directors.	Please complete and return to Administrative Assistant.

Board of Directors Meeting/Page Three		January 28, 2013
14. MHA Trustee Reports	Board members spoke briefly on their attendance at the MHA Winter Trustee conference. Mercy had the highest representation at the seminar with seven board members and CEO attending.	Informational purposes only.
15. Safe Deposit Box Letter	Due to staffing changes, the current listing of persons allowed to access the safe deposit box at the First National Bank of Moose Lake must be updated.	Motion: G. Langhorst, second: J. Collier to approve the letter deleting Josh Hall and William Storck from the listing and adding Jon Lillie and Dawn Long. All ayes. Motion carried.
16. Bank Signature Resolution	With the election of officers and the position of Board Chairperson changing from Michelle Frohrip to Kelly Goeb, a resolution is required to make the required signature changes to the accounts payable, payroll system and bank signature cards.	Motion: J. Collier, second: Lattu to approve the bank resolution as presented. All ayes. Motion carried.
17. 2013 Scholarships	Mercy currently provides scholarships in the amount of \$1,000 to Moose Lake, Willow River, Cromwell and Barnum Schools in the name of Mercy Hospital/Esther Post. The local districts have asked if the Board has given approval to award the scholarships for the 2013 school year.	Motion: Lattu, second: Tomczak to award the \$1,000 scholarships to the aforementioned school districts. The Board will continue to make the decision to renew/approve awarding the scholarships on an annual basis. All ayes. Motion carried.
18. Therapy Update	Board member J. Collier asked for an update on the rehab services informational meetings. It was noted that the Rehab Department has met with GFHC providers and a practice presentation is scheduled during the February 18, 2013 Medical Staff meeting.	Informational purposes only.
ADJOURN:	There being no further business the meeting was adjourned at 6:50 p.m.	Motion: G. Langhorst, second: Tomczak to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title