

BOARD OF DIRECTORS MEETING**DATE:** February 25, 2013**DIRECTORS PRESENT:** Laurie Tomczak, Christopher Thiessen, Anna Lattu, Kelly Goeb, Terrance Lund, Gail Langhorst, Patricia Grace-Probst and Joanne Collier.**OTHER ATTENDEES:** See attached listing for additional attendees**ABSENT:** Brett Collier

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:02 p.m. by Chairperson Goeb.	
1. Approve Agenda	Additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the board.	Hearing no response, motion: Thiessen, second: Tomczak to approve the agenda as amended. All ayes. Motion carried.
2. Consent Agenda	Consent agenda was presented.	Motion: G. Langhorst, second: Tomczak to approve the consent agenda as presented. All ayes. Motion carried.
3. Medical Staff & Credentialing Report	Dr. Kamp provided the February 2013 credentialing report.	Upon Medical Executive Committee recommendation, motion: Tomczak, second: Lattu to approve the February 2013 credentialing report as presented. All ayes. Motion carried.
4. Medical Staff By-law & Peer Review	Dr. Kamp and Health Information Services Director presented an update on the Medical Staff By-law status. The Medical Staff will meet on March 13, 2013 to continue their review of the proposed changes. A summary of discussions and recommendations will be forwarded to the joint Medical Staff By-law Review Committee. Discussion followed on the possibility of changing the time of the By-law meetings.	Committee member consensus to change to 6:00 p.m.
5. Partnership for Patients	Part 3 of the informational series was tabled until the March 25, 2013 Board of Directors meeting.	Informational purposes only.
6. Rebel Hoops Request	On behalf of the Rebels Hoop Club, Roxanne Adamczak and Shelly Olson presented a quote and a request for financial assistance with replacement of the scoreboards located at the Willow River School. Discussion followed.	Board consensus to table the topic until the March 2013 meeting.
7. Construction Update	Director of Support Services provided a construction and helipad inspection update.	Informational purposes only.
8. Conflict of Interest Meeting	Upon Board direction, attorney Ron Brandenburg will be on site on March 11, 2013 to present information relating to Conflict of Interest.	Please include on your calendar.
9. May Board of Directors Meeting	The May Board of Directors meeting lands on a legal holiday, thus requiring an alternate date to be determined. Discussion followed.	Board consensus to hold the May meeting on Tuesday, May 28, 2013 at 5:00 p.m.

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10. Affirmative Action Plan	Human Resources Director presented the 2013 Affirmative Action plan. This is a bi-annual requirement with the State of Minnesota. Discussion followed.	Motion: Tomczak to approve the 2013 Affirmative Action Plan as presented. Board member J. Collier requested copy to be reviewed prior to board member approval. Board member Thiessen amended the motion to delegate to Board Chairperson the duty of reviewing the plan and authorization to sign the document upon completion of the review. Motion: Tomczak to approve the motion to include the aforementioned amendment, second: Thiessen. All ayes. Motion carried.
11. 2013 Fiscal Year Audit	The Finance Committee met just prior to tonight's Board of Director's meeting to receive the 2012 Fiscal Year Audit Report.	Upon Finance Committee recommendation, motion: Grace-Probst, second: G. Langhorst to approve the audit as presented. All ayes. Motion carried.
ADJOURN:	There being no further business the meeting was adjourned at 5:50 p.m.	Motion: G. Langhorst, second: Tomczak to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title