

BOARD OF DIRECTORS MEETING**DATE:** February 27, 2017**DIRECTORS PRESENT:** Kelly Goeb, Gail Langhorst, Tricia Riel, Christopher Thiessen, Joanne Collier, Thea Erickson, Jon Lund, Tim Zwickey and Anna Lattu**OTHER ATTENDEES:** See attached listing for additional attendees

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION WHAT/WHEN
ACTION AGENDA	The Board of Directors meeting was called to order at 5:32 p.m. by Chairperson Goeb.	
1. Approve Agenda	No additions were made to the agenda. Chairperson welcomed all visitors and asked if anyone wished to address the Board.	Hearing no response, motion: Lattu, second: J. Collier to approve the agenda as presented. All ayes. Motion carried.
2. Consent Agenda	No additions were made to the consent agenda.	Motion: G. Langhorst, second: Lattu to approve the agenda as presented. All ayes. Motion carried.
3. Committee Selection	Board Chairperson presented the 2017 Committee Assignment listing (see attached). Discussion followed on the addition of a Board Development Committee to the list of current committees.	Motion and second to approve the 2017 listing as presented. Kelly Goeb, Gail Langhorst, Joanne Collier and Tim Zwickey volunteered to serve on the Development Committee. All ayes. Motion carried.
4. Annual City/Township Meetings	Reminder for upcoming annual meetings: Barnum Township – Tuesday, March 14 th at 7 p.m. City of Barnum - Monday, March 13 th at 6 p.m. City of Kettle River - Monday, March 13 th at 7:00 p.m. Kalevala Township - Tuesday, March 14 th at 7:00 p.m. Moose Lake Township - Tuesday, March 14 th at 7 p.m. City of Moose Lake - March 8 th at 6:30 p.m. Silver Township - Tuesday, March 14 th at 8 p.m. Windemere Township - March 14 th at 8:30 p.m.	Board members noted their attendance/non-attendance. Administrative Assistant will contact City & Township Clerks to request that those attending be added to the meeting agenda. Mike Delfs will attend the City of Barnum meeting as Thea Erickson will be out of the area on vacation.
5. Medical Staff & Credentialing Report	In the absence of Steven Tekippe, Chief of Staff, Trina Lower, Director of Quality & HIS presented the February 2017 Credentials Report.	Upon Medical Executive Committee recommendation, motion: Lattu, second: Thiessen to accept the February 2017 Credentials Report as presented. 8 ayes. 1 Abstained (Thiessen). Motion carried.
6. Rules & Regulations Amendments	Due to the fact that the original notification of the proposed change in Rules and Regulations last month was less than 30 days, the amendments passed require reaffirmation. At the February 27, 2017 MEC & Med Staff meeting a motion was made, seconded and carried to reaffirm amendments to Rules and Regulations previously approved in January 2017.	Upon Medical Executive and Med Staff Committee recommendation, motion: G. Langhorst, second: Erickson to reaffirm amendments to the Rules and Regulations. All ayes. Motion carried.
6. Conflict of Interest Statements	If you have not already done so please complete your Conflict of Interest Statement and turn into Administrative Assistant.	Friendly reminder.
7. Strategic Planning Update	Chief Executive Officer provided an update of the current status of the strategic plan relating to cash on hand, 3D mammography and AR Days.	Informational purposes only.
8. H.U.S.H.	Director of Patient Care Services presented information on the HUSH campaign. The campaign will be implemented on March 1, 2017 and will promote a quiet environment from 12:30 p.m. – 2:00 p.m. for patients during their stay in the hospital.	Informational purposes only.

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9. Board Education	Chief Executive Officer provided a brief legislative update.	Informational purposes only.
10. Core Privilege Forms	Review and discussion followed on the following core privilege documents: a) CNP b) Otolaryngology c) Pathology d) CRNA	Upon Medical Executive Committee recommendation, motion: J. Collier, second: Erickson to accept the core privileges as presented. All ayes. Motion carried.
11. Move to Closed Session	Meeting was moved to closed session at 6:10 pm.	Motion: G. Langhorst, second: Thiessen to move to closed session. All ayes. Motion carried. All visitors excluding HIS Director excused themselves from the meeting.
11. Closed Session	A closed session meeting was held for the sole purposes of reviewing: a) Facility QI Minutes – 2/8/17 b) Patient Safety Minutes – 2/8/17 c) CMS Report – Review Organization Activity	No action taken.
15. Adjourn Closed Session	There being no further business the closed session meeting was adjourned.	Motion: Thiessen, second: G. Langhorst to adjourn closed session and return to open meeting. All ayes. Motion carried.
16. Peer Review Minutes	Facility Quality Improvement minutes of February 8, 2017 were reviewed during closed session.	Upon Medical Executive Committee recommendation, motion: Thiessen, second: G. Langhorst to accept the minutes as presented. All ayes. Motion carried.
ADJOURN:	There being no further business the meeting was adjourned at 6:21 p.m.	Motion: G. Langhorst, second: Thiessen to adjourn the meeting. All ayes. Motion carried.
APPROVED BY:		Board Clerk
	Signature	Title